



**Benton County
Statewide Transportation Improvement Fund
Advisory Committee**

**Monday, December 30, 2024; 10:00 am – 12:00 pm
Virtual Meeting**

Meeting is accessible virtually from a computer, tablet, or smartphone.

Public Link: https://us06web.zoom.us/webinar/register/WN_yhCSdS61SMmm1tA1MmxMXg

1. Call Meeting to Order/Introductions
2. Public Comment
3. FY25-27 STIF Plan Amendment Review and Recommendation
4. Next Meeting
5. Adjournment

Benton County STIF Advisory Committee Members

Sarah Bronstein
Representative of Educational
Institution

Janeece Cook, Vice-Chair
Representative of People with
Low-income

Greg Gescher
Representative of Public
Transportation Provider

Heidi Henry, Chair
Environmental Advocate

Kate Hunter-Zaworski
Representative of People with
Disabilities

Kristen Jocums
User of Transportation Services

David Rabinowitz
Bicycle & Pedestrian Advocate

Gary Stockhoff
Ex-Officio, Benton County

Tiffany Plemmons
Qualified Entity Staff

Lisa Scherf
Qualified Entity Staff

Charlene Pech
Qualified Entity Staff

This agenda is available in alternate format upon request. For an alternate format, or if you have any questions, please contact Tiffany Plemmons, Transit Program Assistant
tiffany.plemmons@corvallisoregon.gov, 541-766-6772



***** Memorandum *****

TO: Benton County Statewide Transportation Improvement Fund (STIF) Advisory Committee

FROM: Lisa Scherf, Transportation Services Supervisor
Qualified Entity Representative

SUBJECT: FY2025-27 STIF Plan Amendment: Project COG-3

DATE: December 23, 2024 (for meeting scheduled December 30, 2024)

This memorandum provides information regarding a late project addition to the FY 2025-27 STIF Formula Payroll Project Plan. Following the STIF Advisory Committee's November 20, 2024 action to recommend a prioritized list of projects for Benton County Board of Commissioners (BOC) approval, staff received new information about the Oregon Cascade West Council of Governments (OCWCOG) Mobility Hub project. Increased design and construction costs, coupled with a longer than expected timeline for City permit reviews, mean that the project, titled COG-3, Mobility Hub Construction, is unlikely to complete construction prior to June 30, 2025. To ensure the successful completion of the project, funds allocated to it in the FY23-35 STIF Plan need to be included in the FY25-27 STIF Plan. Funding available to other projects is not affected, as the STIF Formula Payroll funding will follow COG-3 from the current Plan.

Following consultation with Oregon Department of Transportation (ODOT), staff brought this information to the BOC on December 17, 2024, along with the FY25-27 STIF Plan recommended by the STIF Advisory Committee (STIFAC). The BOC conditionally approved the addition of a project application from the Oregon Cascade West Council of Governments (OCWCOG) for the Mobility Hub Construction project, totaling \$400,000. Per ODOT guidance, this amendment to the Plan requires review and recommendation by the STIFAC prior to inclusion in the final FY 25-27 STIF Plan, due to ODOT on January 16, 2025.

The project summary is as follows:

- **COG-3: Mobility Hub Construction - \$400,000**

COG-3: The Mobility Hubs at Oregon State University and Linn-Benton Community College are designed to enhance intermodal connectivity, allowing riders to transition seamlessly between passenger vehicles, public transit, and active transportation options. Planned improvements at these hubs will include safe, well-lit shelters and real-time information screens to enhance the commuter experience and streamline mode transfers. Additionally, the hubs will feature bike racks and parking for personal vehicles, offering convenient options for all users.

The requested funds will replace a similar allocation for this project from the local 2023-2025 STIF Plan, which will expire before construction begins. These funds will be used in conjunction with awarded STIF Discretionary funds.

Action Requested

1. Review and approve the OCWCOG Mobility Hub Construction Project COG-3 for inclusion in the FY 25-27 STIF Plan.
2. Review and approve a revised ranked STIF Formula Payroll project list.

Attachments

A – FY25-27 Payroll Funding Allocation Summary (revised)

B – FY25-27 STIF Ranked Payroll Project List (revised)

C – FY25-27 STIF Payroll Project List by Provider (revised)

ATTACHMENT A

FY 2025-2027 STIF Formula Fund Sub-Allocation					
Allocation to cities within Benton County - August 2024 Estimate					
City / County	Payroll Percentage	FY 2026		FY 2027	FY25-27 Combined
	100.00%	2,253,779		2,400,049	\$ 4,653,829
North Albany	1.30%	\$ 29,299	\$ 31,201	\$ 60,500	
Adair Village	0.30%	\$ 6,761	\$ 7,200	\$ 13,961	
Corvallis	83.00%	\$ 1,862,523	\$ 1,983,400	\$ 3,845,923	
Monroe	0.31%	\$ 6,987	\$ 7,440	\$ 14,427	
Philomath	2.45%	\$ 55,218	\$ 58,801	\$ 114,019	
Benton County	13.00%	\$ 292,991	\$ 312,006	\$ 604,998	
Total	100%	\$ 2,253,779	\$ 2,400,049	\$ 4,653,828	

Funding Allocation Summary by PTSP (assuming successful Discretionary grants)							
Agency	FY25-27 Allocation - %	FY 25-27 Allocation - \$	Request for FY26	Request for FY27	TOTAL Request for FY25-27	FY25-27 Allocation (Actual)	Ongoing Operations Request
North Albany (ATS)	1.30%	\$ 104,531	\$ 80,000	\$ 100,000	\$ 180,000	2.30%	\$ 160,000
Linn-Benton Loop (ATS)			\$ 520,000	\$ 430,000	\$ 950,000	12.12%	\$ 860,000
Benton Area Transit (BAT) - includes Monroe and Adair Village	13.61%	\$ 1,094,355	\$ 603,167	\$ 913,431	\$ 1,516,598	19.35%	\$ 1,122,862
Corvallis Transit System (CTS)	82.64%	\$ 6,644,930	\$ 1,908,050	\$ 1,604,050	\$ 3,512,100	44.80%	\$ 2,442,100
OCW COG			\$ 430,000	\$ 230,000	\$ 660,000	8.42%	\$ 60,000
Philomath Connection (CTS)	2.45%	\$ 197,000	\$ 157,400	\$ 163,000	\$ 320,400	4.09%	\$ 271,400
Reserve			\$ 350,000	\$ 350,000	\$ 700,000	8.93%	
Total	100%	\$ 8,040,816	\$ 4,048,617	\$ 3,790,481	\$ 7,839,098	100%	\$ 4,916,362

Funding Allocation Summary by PTSP (assuming fully funding unsuccessful Discretionary grants)							
Agency	FY25-27 Allocation - %	FY 25-27 Allocation - \$	Request for FY26	Request for FY27	TOTAL Request for FY25-27	FY25-27 Allocation (Actual)	Ongoing Operations Request
North Albany (ATS)	1.30%	\$ 104,531	\$ 80,000	\$ 100,000	\$ 180,000	2.18%	\$ 160,000
Linn-Benton Loop (ATS)	0.00%	-	\$ 520,000	\$ 430,000	\$ 950,000	11.49%	\$ 860,000
Benton Area Transit (BAT)	13.00%	\$ 1,094,355	\$ 803,167	\$ 1,141,431	\$ 1,944,598	23.52%	\$ 1,122,862
Corvallis Transit System (CTS)	83.00%	\$ 6,644,930	\$ 1,908,050	\$ 1,604,050	\$ 3,512,100	42.48%	\$ 2,442,100
OCW COG	0.00%	-	\$ 430,000	\$ 230,000	\$ 660,000	7.98%	\$ 60,000
Philomath Connection (CTS)	2.45%	\$ 197,000	\$ 157,400	\$ 163,000	\$ 320,400	3.88%	\$ 271,400
Reserve			\$ 350,000	\$ 350,000	\$ 700,000	8.47%	
Total	100%	\$ 8,040,816	\$ 4,248,617	\$ 4,018,481	\$ 8,267,098	100%	\$ 4,916,362

Biennium Allocation Summary				
	FY23-25	FY26	FY27	Total
Projected Allocation	\$ -	\$ 2,253,779	\$ 2,400,049	\$ 4,653,828
Unspent Funds from Previous Biennium (as of Oct 2024)	\$ 3,386,988	-	-	\$ 3,386,988
Subtotal Available (incl. Unspent Funds)				\$ 8,040,816

ATTACHMENT B

FY 2025-27 Benton County STIF Formula Payroll Project Rankings			
ATS-1	Linn-Benton Loop Expanded Service Preservation	\$ 860,000	1
BAT-2	Formula 5311 Grant Match	\$ 262,862	2
BAT-1	BAT Preservation of Service	\$ 368,000	3
ATS-2	North Albany Expanded Service Preservation	\$ 160,000	4
CTS-1	Corvallis Transit System Expanded Service	\$ 1,980,000	5
PC-1	Philomath Connection Expanded Service	\$ 189,400	6
CTS-2	Transit Support Position	\$ 226,500	7
COG-2	OSU Mobility Hub Construction Match	\$ 200,000	8
COG-1	Seamless Transit Continuing Operations	\$ 60,000	9
BAT-8	99W Pilot Project Discretionary Grant Match	\$ 63,520	10
BAT-9	99W Project Ongoing Operations	\$ 92,000	11
CTS-4	CTS Bus Stop Amenities	\$ 210,000	12
PC-3	PC Bus Stop Amenities	\$ 49,000	13
CTS-6	Transit Planning Services	\$ 50,000	14
CTS-8	Late Night Service (match for 5307)	\$ 154,000	15
CTS-7	Microtransit Service Pilot (match for 5307)	\$ 81,600	16
BAT-7	STIF Discretionary Grant Match; Security Fencing	\$ 50,000	17
CTS-10	Bus Yard Planning Grant	\$ 100,000	18
ATS-3	Linn-Benton Loop Bus Purchase Match (carry over from FY23-25)	\$ 90,000	19
BAT-4	Self-Perform Analysis	\$ 150,000	20
BAT-10	Bus Purchases Full Project Contingency	\$ 300,000	21
BAT-11	Security Fencing/Gates Full Contingency	\$ 250,000	22
CTS-3	Mid-life Rebuild for CTS Buses	\$ 340,000	23
PC-2	Fareless Philomath Service	\$ 82,000	24
CTS-9	Microtransit Vehicles Pilot (match for 5307)	\$ 120,000	25
ATS-4	Albany Transit System Bus Purchase Match	\$ 20,000	26
BAT-3	Innovative Mobility Grant Match-Rural Shuttle Study	\$ 8,216	27
BAT-5	BAT Bus Stop Amenities	\$ 50,000	28
BAT-6	STIF Discretionary Grant Match; Bus Purchases	\$ 72,000	29
CTS-5	Bus Wash Equipment (match to local funds)	\$ 250,000	30
BAT-12	BAT Self-Perform Operations Contingency	\$ 400,000	31
COG-3	Mobility Hub Construction	\$ 400,000	
Res-1	Reserve Balance	\$ 700,000	32
Total Request		\$ 8,267,098	

Benton County FY25-27 STIF Formula Payroll Project List

Project ID	Agency	PROJECT TITLE	Request for FY26	Request for FY27	TOTAL Request for FY25-27	Ongoing Operations Cost (Biennium)	Notes
ATS-1	Albany	Linn-Benton Loop Expanded Service Preservation	\$ 430,000	\$ 430,000	\$ 860,000	\$ 860,000	
ATS-2	Albany	North Albany Expanded Service Preservation	\$ 80,000	\$ 80,000	\$ 160,000	\$ 160,000	
ATS-3	Albany	Linn-Benton Loop Bus Purchase Match (carry over from FY23-25)	\$ 90,000		\$ 90,000	\$ -	Match to 23-25 Discretionary Grant
ATS-4	Albany	Albany Transit System Bus Purchase Match	\$ -	\$ 20,000	\$ 20,000	\$ -	Match to 25-27 Discretionary Grant
		Albany Totals	\$ 600,000	\$ 530,000	\$ 1,130,000	\$ 1,020,000	
BAT-1	Benton County	BAT Preservation of Service	\$ 175,000	\$ 193,000	\$ 368,000	\$ 368,000	
BAT-2	Benton County	Formula 5311 Grant Match	\$ 131,431	\$ 131,431	\$ 262,862	\$ 262,862	Match to Federal 5311 Grant
BAT-3	Benton County	<i>Innovative Mobility Grant Match-Rural Shuttle Study</i>	\$ 8,216	\$ -	\$ 8,216	\$ -	
BAT-4	Benton County	BAT Self-Perform Analysis	\$ 150,000		\$ 150,000	\$ -	
BAT-5	Benton County	Bus Stop Amenities	\$ 25,000	\$ 25,000	\$ 50,000	\$ -	Scalable
BAT-6	Benton County	<i>STIF Discretionary Grant Match; Bus Purchases</i>		\$ 72,000	\$ 72,000	\$ -	Match to 25-27 Discretionary Grant
BAT-7	Benton County	<i>STIF Discretionary Grant Match; Security Fencing</i>	\$ 50,000		\$ 50,000	\$ -	Match to 25-27 Discretionary Grant
BAT-8	Benton County	<i>99W Pilot Project Discretionary Grant Match</i>	\$ 63,520		\$ 63,520	\$ -	Match to 23-25 Discretionary Grant
BAT-9	Benton County	99W Project Ongoing Operations		\$ 92,000	\$ 92,000	\$ 92,000	Continues service once pilot funds are used
BAT-10	Benton County	Bus Purchases Full Project Contingency		\$ 300,000	\$ 300,000	\$ -	
BAT-11	Benton County	Security Fencing/Gates Full Contingency	\$ 250,000		\$ 250,000	\$ -	
BAT-12	Benton County	BAT Self-Perform Operations Contingency		\$ 400,000	\$ 400,000	\$ 400,000	
		Benton County Totals	\$ 853,167	\$ 1,213,431	\$ 2,066,598	\$ 1,122,862	
CTS-1	Corvallis	Corvallis Transit System Expanded Service	\$ 950,000	\$ 1,030,000	\$ 1,980,000	\$ 1,980,000	
CTS-2	Corvallis	Transit Support Position	\$ 110,250	\$ 116,250	\$ 226,500	\$ 226,500	
CTS-3	Corvallis	Mid-life Rebuild for CTS Buses	\$ 160,000	\$ 180,000	\$ 340,000	\$ -	Scalable
CTS-4	Corvallis	Bus Stop Amenities	\$ 100,000	\$ 110,000	\$ 210,000	\$ -	Scalable
CTS-5	Corvallis	<i>Bus Wash Equipment (match to local funds)</i>	\$ 250,000	\$ -	\$ 250,000	\$ -	Match to local funding
CTS-6	Corvallis	Transit Planning Services	\$ 50,000	\$ -	\$ 50,000	\$ -	Match to Federal 5307 Funds
CTS-7	Corvallis	Microtransit Service Pilot	\$ 40,800	\$ 40,800	\$ 81,600	\$ 81,600	Match to Federal 5307 Funds
CTS-8	Corvallis	Late Night Service	\$ 77,000	\$ 77,000	\$ 154,000	\$ 154,000	Match to Federal 5307 Funds
CTS-9	Corvallis	<i>Microtransit Service Vehicles (match for 5307)</i>	\$ 120,000	\$ -	\$ 120,000	\$ -	Match to Federal 5307 Funds
CTS-10	Corvallis	Bus Yard Planning Grant	\$ 50,000	\$ 50,000	\$ 100,000	\$ -	
		Corvallis Totals	\$ 1,908,050	\$ 1,604,050	\$ 3,512,100	\$ 2,442,100	
COG-1	OCWCOG	Seamless Transit Continuing Operations	\$ 30,000	\$ 30,000	\$ 60,000	\$ 60,000	
COG-2	OCWCOG	OSU Mobility Hub Construction Match	\$ 200,000		\$ 200,000		Match to 25-27 Discretionary Grant
COG-3	OCWCOG	OSU Mobility Hub Construction	\$ 200,000	\$ 200,000	\$ 400,000	\$ -	Carries FY23-25 Funding to FY25-27
		OCWCOG Totals	\$ 430,000	\$ 230,000	\$ 660,000	\$ 60,000	
PC-1	Philomath	Philomath Connection Expanded Service	\$ 92,400	\$ 97,000	\$ 189,400	\$ 189,400	
PC-2	Philomath	Fareless Philomath Service	\$ 41,000	\$ 41,000	\$ 82,000	\$ 82,000	
PC-3	Philomath	PC Bus Stop Amenities	\$ 24,000	\$ 25,000	\$ 49,000	\$ -	Scalable
		Philomath Totals	\$ 157,400	\$ 163,000	\$ 320,400	\$ 271,400	
RES-1	Reserve		\$ 350,000	\$ 350,000	\$ 700,000		Reserve for overage in projects adopted in STIF Plan
		Total for Payroll projects only - successful Discretionary grants	\$ 4,048,617	\$ 3,790,481	\$ 7,839,098	\$ 4,916,362	
		Total for Payroll projects only - fully funding new BAT Discretionary projects	\$ 4,248,617	\$ 4,018,481	\$ 8,267,098	\$ 4,916,362	

Italics indicates matching funds**Bold** indicates returning projects