



Courthouse Preservation Committee (CPC)

AGENDA

December 10, 2015 – DATE CHANGE

Courthouse Jury Room 114
120 NW 4th Street
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS
- II. AGENDA REVIEW
- III. ADMINISTRATION
 - Approval of October 2015 Minutes
 - Other - New Members
- IV. OLD BUSINESS
 - Follow-up to action items from October 2015
 - Update on identifying two pictures in Courthouse display case - Judy
 - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy
 - Update on Courthouse Tours - Jill
- V. NEW BUSINESS
 - Continuing discussions on possible grants for seismic upgrades - All
 - Update on potential preservation projects - All
 - Update on Donation Fund Box and Display - Judy
 - "Public Notices" signage and cost update - All
 - Update on potential roofing shingles vendor - All
- VI. NEXT MEETING
 - January 21, 2016
- VII. ADJOURNMENT

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Courthouse Preservation Committee
(CPC)

MINUTES

**BENTON COUNTY
COURTHOUSE PRESERVATION COMMITTEE
(CPC)**

December 10, 2015
5:00 p.m. ~ 6:00 p.m.

Courthouse Jury Room 114
120 NW 4th St.
Corvallis, Oregon

Meeting Called to Order at 5:05 PM

Committee Members Present: Judy Juntunen and Hon. Robert Gardner

Staff Members Present: Linda Hukari, Chris Beilenberg and Kris Pierce (Recorder)

Guest(s) Present: None

I. INTRODUCTIONS AND VISITOR COMMENTS

No visitors attended the meeting.

II. AGENDA REVIEW

No revisions to the Agenda were noted.

III. ADMINISTRATION

- Approval of October 2015 Minutes – There was not a quorum present at the meeting. The approval of the October 2015 Minutes will be held over to the January 21, 2016 meeting.

- Other – New Members – The Committee was updated that Benton County Board of Commissioners Office will be adding Jill Van Buren as an Ex-official Committee Member due to her not residing in Benton County.

ACTION: The Committee will recognize Jill officially becoming a Committee Member at the January CPC meeting.

IV. OLD BUSINESS

- Follow-up on Action Items from May 2015 – The Committee reviewed the action items from the October 2015 meeting.
- Update on identifying two pictures in Courthouse display case – Judy asked that this item be moved to the January 21, 2016 meeting.
- Update on Courthouse History Manuscript & Publication Costs – Judy asked that this item be revisited at a future meeting.
- Update on Courthouse Tours – This Agenda item is moved to the January 21, 2016 meeting.

V. NEW BUSINESS

- Continuing Discussions on Possible Grants for Seismic Upgrades – The Staff and the Committee continued to discuss the possible grants for seismic upgraded at the January 21, 2016 meeting.
- Update on Potential Preservation Projects – This Agenda item will be moved to the January 21, 2016 meeting.
- Update on Donation Fund Box and Display – This Agenda item will be moved to the January 21, 2016 meeting.
- "Public Notices" Signage and Cost Update – This Agenda item will be moved to the January 21, 2016 meeting.

- Update on Potential Roofing Shingles Vendor – Judy said that she has been searching for potential vendors for the roofing shingles and will update the Committee in the January meeting.
- Courthouse Seismic Evaluation – Chris said that Miller Consultants from Salem have started the evaluation and will be using the new code to evaluate the Courthouse. The evaluation will consider the three levels: **Level 1)** evaluate the Courthouse under the Immediate Occupancy level; **Level 2)** evaluate the Courthouse under the Prevention of Collapse level; and **Level 3)** evaluate the Courthouse under the Life, Safety, and evacuation level. He also commented that he anticipates the evaluation results in the next month or two. Chris will continue to update the Committee as information becomes available.

ACTION: Chris will continue to update the Committee as the Seismic Evaluation information becomes available.

VI. NEXT MEETING

- January 21, 2016

VII. ADJOURNMENT

- The meeting adjourned at 5:57 PM