



Courthouse Preservation Committee (CPC)

AGENDA

November 16, 2017
Courthouse Jury Room 114
120 NW 4th Street
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS**
- II. AGENDA REVIEW**
- III. ADMINISTRATION**
 - Approval of October 2017 Minutes
- IV. OLD BUSINESS**
 - Follow-up to action items from October 2017
 - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy
 - Update on Courthouse Tours - Jill
 - Update on Courthouse Benches - Judy
 - Update on Courthouse doors - Laurie
- V. NEW BUSINESS**
 - Update on potential preservation projects - All
 - Update on Donation Fund Box and Display - Judy
 - Update on webpage - Jill
 - National Trust - B.A. Beierle/Judy
 - Filing Cabinet - Judy
- VI. NEXT MEETING**
 - December 21, 2017
- VII. ADJOURNMENT**

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Courthouse Preservation Committee (CPC)

MINUTES

BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE

(CPC)

November 16, 2017

5:00 p.m. ~ 6:00 p.m.

Courthouse Jury Room 114

120 NW 4th St.
Corvallis, Oregon

Meeting Called to Order at 5:00 PM

Committee Members Present: Judy Juntunen, Peter Barnhisel, Daniel Read, Scott McClure, Jill Van Buren

Staff Members Present: Cathy Williams (Recorder), Laurie Starha (Benton County Natural Areas & Parks)

Guest(s) Present: (None)

I. **INTRODUCTIONS AND VISITOR COMMENTS**

There were no guests or visitors.

II. **AGENDA REVIEW**

The agenda was approved as presented.

III. ADMINISTRATION

- Approval of October 2017 Minutes – Request to change minutes to read “Senator Thomas Hart Benton” instead of “Judge Benton” in the Introductions and Visitor Comments paragraph. Scott McClure made motion to accept the amended minutes and Jill Van Buren seconded the motion, then all approved.

IV. OLD BUSINESS

- Follow-up to action items from October 2017 – Judy confirmed that all follow-up items were included on the agenda.
- Update on Courthouse History Manuscript & Publication Costs – Judy stated that she made a post on Facebook in one of the groups she is a member of, regarding seeking someone with knowledge of Benton County to assist in compiling information for this project. She did receive replies from some of the members and asked them to contact her directly.

ACTION: Judy to follow up with leads for more information.

- Update on Courthouse Tours– Ms. Van Buren reported that her tours are going well, and that she has been receiving requests for evening tours but the groups are not large enough. She mentioned that there is currently no way to track tour group information, but there will be once the website is working.
- Update on Courthouse Benches– Laurie Starha provided the Committee with picture examples and information regarding a couple different types of memorial bench options. The 1890 benches are made of steel and teaque, and would be rotated for repairs every 3 years. She also shared current coated metal style versus possible composite resin type. She was uncertain of the life expectancy of both types of benches.

Ms. Starha will attend the January 2018 meeting with more details to assist the Committee in narrowing down the choices. She will then bring them to the Board of Commissioners attention at one of their work session meetings.

ACTION: Laurie to research bench life expectancies and present her findings at the January 2018 meeting.

V. NEW BUSINESS

- Update on Potential Preservation Projects – Laurie Starha was in attendance on behalf of Bob Tessmer. She reported that the Courthouse doors and shingles are scheduled to begin in Spring 2018, and that Fitzpatrick Painting was chosen as the contractor whom will be restoring the doors.

ACTION: Laurie will put together a cost proposal for the shingles and doors to take to the Commissioners for funding approval. She noted that it would be helpful if the Committee would select a representative to attend the BOC meeting with her (probably in January or February of 2018).

- Update on Donation Fund Box and Display – Judy stated that there is no new information on this item.
- Update on Web Page – Jill distributed a handout with estimated costs and other details that she obtained in her meeting with the IT Department. Judy agreed to work with Jill on selecting photos to use on the website for Committee review. Laurie offered to present the Board of Commissioners with the information along with Jill, once final selections have been determined by the Committee.

Daniel made a motion to move forward with the website picture selection and cost estimate proposals. Pete seconded the motion and all approved. Pete made a motion to move forward with the virtual tour funding request. Scott seconded the motion and all approved.

ACTION: Judy will set up an appointment with the Benton County Historical Museum, for she and Jill to review pictures. Laurie will check on Board of Commissioners meeting dates for January 2018,

for her and Jill to approach the Commissioners with website proposal ideas and request funding approval.

- National Trust – Judy informed the Committee that the National Trust contacted B.A. Beirle with their decision to not include the Courthouse on their list. They indicated that they would still like to know what happens.
- Filing cabinet –Judy confirmed that the filing cabinet has been delivered to the Courthouse, but the final placement is still to be determined.

ACTION: Judy will discuss with her Courthouse contact to obtain information regarding a final place for the cabinet.

VI. NEXT MEETING – January 18, 2018

- **ADJOURNMENT** - The meeting adjourned at 5:41 PM