



## Courthouse Preservation Committee (CPC)

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### AGENDA

October 20, 2016  
Courthouse Jury Room 114  
120 NW 4<sup>th</sup> Street  
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS
- II. AGENDA REVIEW
- III. ADMINISTRATION
  - Approval of January, March, April, & September 2016 Minutes
- IV. OLD BUSINESS
  - Follow-up to action items from January, March, April, & September 2016
  - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy
  - Update on Courthouse Tours - Jill
  - Security - Chris
- V. NEW BUSINESS
  - Update on potential preservation projects - All
  - Update on Donation Fund Box and Display - Judy
  - Update on Courthouse Seismic Upgrade Meeting - Chris/Jill
  - Other - Proposal - "History of the Courthouse" webpage - Jill
- VI. NEXT MEETING
  - November 17, 2016
- VII. ADJOURNMENT

Please visit us at: <http://www.co.benton.or.us/pw/index.html>



## Courthouse Preservation Committee (CPC)

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### MINUTES

#### BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE

(CPC)

**October 20, 2016**

5:00 p.m. ~ 6:00 p.m.

#### **Courthouse Jury Room 114**

120 NW 4<sup>th</sup> St.  
Corvallis, Oregon

Meeting Called to Order at 5:04 PM

Committee Members Present: Judy Juntunen, Peter Barnhisel, P. Daniel Read, Linda Hukari, Scott McClure, and Jill Van Buren

Staff Members Present: Chris Bielenberg and Cathy Williams (Recorder)

Guest(s) Present: None

#### **I. INTRODUCTIONS AND VISITOR COMMENTS**

No new introductions to the Committee were made.

#### **II. AGENDA REVIEW**

A revision to the Agenda was requested by Chris Bielenberg to add Security under Old Business and remove the Courthouse Seismic Upgrade from the agenda.

### **III. ADMINISTRATION**

- Approval of January, March, April & September 2016 Minutes – The Committee approved all of the Meeting Minutes as written.

### **IV. OLD BUSINESS**

- Update on Courthouse History Manuscript & Publication Costs – No update available at this time.

**ACTION: Judy will continue to attempt to find out information.**

- Update on Courthouse Tours– Jill Van Buren said no update at this time.

**ACTION: Jill will provide update at the November 2016 Meeting.**

- Security – Chris Bielenberg informed the committee that all upgrades have been completed so this is the final update for the following projects:

- 1) Exterior lighting poles (6 total) – improved lighting next to jail and everyone is extremely happy with the results.
- 2) Video surveillance cameras – completed last week.
- 3) Replacement of fire alarm panel.
- 4) Upgrade card lock system.
- 5) Upgrade entry for ADA access door & audio functions.

Chris also noted that all of these projects came in under budget.

### **V. NEW BUSINESS**

- Update on Potential Preservation Projects – Judy said that if the doors are stripped then Committee will need to decide whether or not to repaint them.

Chris stated that determination needs to be made at what level of repair is needed.

Chris said that there is no money for memorial maintenance. He had a discussion with Parks since they take responsibility for upgrades and maintenance. A meeting was set up with Jeff Powers. They will be looking into developing standards for more durable items for extended life (i.e. concrete, bronze). They will also be meeting with the citizen's committee for discussion regarding the possibility of county-wide. This would reduce the liability for the county. Chris will provide updates as they are available.

**ACTION: Scott to bring suggestions to next meeting in November. Chris will determine level of repair needed.**

- Update on Donation Fund Box and Display – Judy has not been able to connect with Mark yet, so no update was given.

**ACTION: Judy to meet with Mark at the museum and provide update at November 2016 Meeting.**

- **Other – Proposal – “History of the Courthouse” webpage** – Chris invited Josh and also IT to help with 3 separate functions which include:
  - 1) Static pictures, streaming videos, video walk-thru with text
  - 2) 360's (camera turns to show all 4 walls of room)
  - 3) Possible presentation in December ~ then committee would need to decide how much to spend on the project.

The goals of this project are to have a reservation system to conduct virtual tours, reservation system (already using internally to set tours with a link), and a donation component (provide committee information, what goals are to preserve the courthouse).

**ACTION: IT to provide recommendations with cost and options information at the November 2016 Meeting.**

**VI. NEXT MEETING**

- November 17, 2016

**VII. ADJOURNMENT**

- The meeting adjourned at 5:42 PM