



## **Courthouse Preservation Committee (CPC)**

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### **AGENDA**

**October 19, 2017  
Courthouse Jury Room 114  
120 NW 4<sup>th</sup> Street  
5:00 p.m. to 6:00 p.m.**

- I. INTRODUCTION AND VISITOR COMMENTS**
- II. AGENDA REVIEW**
- III. ADMINISTRATION**
  - Approval of September 2017 Minutes
- IV. OLD BUSINESS**
  - Follow-up to action items from September 2017
  - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy
  - Update on Courthouse Tours - Jill/Bob
  - Update on Courthouse Benches - Judy
- V. NEW BUSINESS**
  - Update on potential preservation projects - All
  - Update on Donation Fund Box and Display - Judy
  - Other - Additional update on webpage - Jill/Bob
  - National Trust - B.A. Beierle/Judy
  - Filing Cabinet - Judy
- VI. NEXT MEETING**
  - November 16, 2017
- VII. ADJOURNMENT**

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## Courthouse Preservation Committee (CPC)

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### MINUTES

#### BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE (CPC)

**October 19, 2017**  
5:00 p.m. ~ 6:00 p.m.

**Courthouse Jury Room 114**  
120 NW 4<sup>th</sup> St.  
Corvallis, Oregon

Meeting Called to Order at 5:02 PM

Committee Members Present: Judy Juntunen, Peter Barnhisel, Daniel Read, Nancy Hoffman, Rob Gardner, Scott McClure, Jill VanBuren, Linda Hukari

Staff Members Present: Cathy Williams (Recorder)

Guest(s) Present: Susan Hayes

#### **I. INTRODUCTIONS AND VISITOR COMMENTS**

Susan Hayes has been a Historian for 40 years. Ms. Hayes provided a history and shared some historical items. She informed the group that the building was named after the citizens whom raised enough money to keep Oregon State University open, not after Senator Thomas Hart Benton, whom the controversy is surrounding. Susan is requesting suggested names for the purpose of renaming Benton Hall on their campus. She is interested in it being named after her late grandfather. She is currently researching to determine what his role was in the State Agriculture Association when it was

formed in February of 1885. Susan asked committee members for feedback on knowledge of processes or other facts regarding efforts by Benton County citizens. She left forms and a URL to visit online for more information. She encouraged committee members to provide feedback to the online survey.

## **II. AGENDA REVIEW**

Agenda was approved as presented.

## **III. ADMINISTRATION**

- Approval of September 2017 Minutes – Minutes were approved as written.

## **IV. OLD BUSINESS**

- Follow-up to action items from September 2017 – Judy confirmed that all follow-up items were included on the agenda.
- Update on Courthouse History Manuscript & Publication Costs – Judy stated that there is still no update on this topic at this time.

### **ACTION: Judy to follow up with contact information.**

- Update on Courthouse Tours– Ms. VanBuren reported that she had a small tour scheduled on Halloween and another with 4 authors on November 6<sup>th</sup>. Jill will be meeting with the IT Department to propose ideas for the website.

Judy reviewed the proposal that Judge Gardner created for website ideas. She noted that the biggest change in suggestions was to have moving pictures instead of a video.

### **ACTION: Cathy to email Jill a copy of the IT Proposal since she was not in attendance when they gave their presentation.**

- Update on Courthouse Benches– Bob Tessmer was not present at this meeting so no update was provided.

**ACTION: Bob to follow up with Laurie Starha of Benton County Natural Areas and Parks.**

**V. NEW BUSINESS**

- Update on Potential Preservation Projects – Bob informed the Committee that Facilities has obtained a quote not to exceed \$5,000.00 from Fitzpatrick Painting for the refinishing of the front double doors and door frame of the Courthouse. The double doors would be stripped down to bare wood (keeping character flaws from history of using doors). All work to be completed with doors kept onsite. Project will include door hardware repair and door realignment. There was concern expressed regarding the oversight of Fitzpatrick’s work. Bob assured the Committee that a County employee would be paid overtime during weekends instead of work being done during business hours to oversee the work of Fitzpatrick. This would avoid disruption of business and not compromise alarms & security of the area. Bob received approval from the Committee to move forward.

The Committee decided to purchase replica shingles for the estimated amount of \$31,838. Bob sought approval from the Committee to move to the next step of the process. Judy moved and Robert seconded the motion that County proceed with asking the Commissioners for release of funds for the projects.

**ACTION: Bob will put together a proposal for the shingles and doors to take to the Commissioners for approval.**

- Update on Donation Fund Box and Display – Judy reiterated that the Committee still needs an overall plan for this project. There are still currently no details available. She said that this item will likely continue to be on hold until after the seismic project actions are determined by the Board of Commissioners.

**Other – Additional update on webpage** –Jill was not in attendance.

**ACTION: Judy to follow up with Jill for ideas, information, and details.**

- National Trust – Judy has no further information available at this time regarding the National Trust members visiting the courthouse.

**ACTION: Judy will follow up with B.A. Beierle to find out the status of National Trust members attending a future meeting.**

- Filing cabinet – At a previous meeting, Judy stated that the location for placement of the filing cabinet is still to be determined, but she is hoping that a possibility is in the corner of the meeting room at the Courthouse.

**ACTION: Judy will discuss with Bob Tessmer, regarding pick-up and delivery of the cabinet to its final destination. (The cabinet is in the Meeting Room already, waiting to find a place in the room.)**

**VI. NEXT MEETING** – November 16, 2017

- **ADJOURNMENT** - The meeting adjourned at 5:45 PM