



Courthouse Preservation Committee (CPC)

AGENDA

**October 17th, 2019
Courthouse Jury Room 114
120 NW 4th Street
4:45 p.m. to 5:45 p.m.**

- I. INTRODUCTION AND VISITOR COMMENTS**
- II. AGENDA REVIEW**
- III. ADMINISTRATION**
 - Approval of September 2019 Minutes
- IV. OLD BUSINESS**
 - Follow-up to action items from September 2019 meeting
 - Update on Courthouse History Manuscript & publication Costs - Judy Juntunen
 - Update on Courthouse Tours - Jill Van Buren
- V. NEW BUSINESS**
 - Update on potential preservation projects - Paul Wallsinger/David Ravert
 - Update on Webpage - Jill Van Buren/Judy Juntunen
- VI. NEXT MEETING**
 - November 21st, 2019
- VII. ADJOURNMENT**

Please visit us at: <http://www.co.benton.or.us/pw/index.html>



Courthouse Preservation Committee (CPC)

MINUTES

**BENTON COUNTY
COURTHOUSE PRESERVATION COMMITTEE
(CPC)**

October 17, 2019
4:45 p.m. ~ 5:45 p.m.

Benton County Commissioner's Office

205 N.W. 5th Street
Corvallis, Oregon 97330

Meeting Called to Order at 4:52 PM by Judy Juntunen, Chair.

Committee Members Present: Judy Juntunen, Dan Read, Nancy Hoffman, Jill Van Buren, Peter Barnhisel

Staff Members Present: Cathy Williams

Guest(s) Present: (None)

I. INTRODUCTIONS AND VISITOR COMMENTS -- (None)

II. AGENDA REVIEW

Judy Juntunen confirmed all items were on the agenda.

III. ADMINISTRATION

- Approval of September 2019 Minutes –There was unanimous approval of the minutes as submitted.

IV. OLD BUSINESS

- Follow-up to action items from September 2019 – Judy confirmed that all follow-up items were included on the agenda.
- Update on Courthouse History Manuscript & Publication Costs – Judy Juntunen to follow up with Judge Gardner regarding his replacement on the Committee. Ms. Juntunen will also inform Caryn Davis of Committee preferences. Judy also noted that photographs are needed. She distributed three examples with different layouts/fonts/and paper sizes. Committee members agreed on 9" x 6" paper size.

ACTION: Judy Juntunen to remain in contact with Caryn Davis for next steps in process of manuscript publication. She will also follow up with Judge Gardner regarding his replacement on the Committee.

- Update on Courthouse Tours –Jill Van Buren will be providing a tour for two members of the Head of Bar Association.
- Update on Webpage – Ms. Van Buren is also meeting with Jon from the IT Department on the same day as the tour next week. Jill noted that the website needs to be updated with the most current information from Bill McCash. Jill will give Judy a flash drive with the information.

Judy to have (2) 8" x 10" digital photos made of Judge Mengler from the Courthouse hallway, to be put on website instead of the current photo on there. Judy to contact Bell Studios to have pictures done.

ACTION: Jill to follow up with Jon in the the IT Department. Judy to contact Bell Studios.

V. NEW BUSINESS

- Update on Potential Preservation Projects – No updates provided since Paul Wallsinger nor David Ravert were in attendance at this meeting.

VI. NEXT MEETING – November 21st, 2019

- **ADJOURNMENT** - The meeting adjourned at 5:20 PM.