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BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE

AGENDA

September 18th, 2014

Courthouse Jury Room 114
120 NW 4th Street
5:00 p.m. to 6:00 p.m.

- I. Introductions and Visitor Comments-
- II. Agenda Review and Additions to the Agenda-
- III. Approval of April and May 2014 Minutes-
- IV. UV Window Film Update-
- V. Inventory Letter to Courthouse Offices Update-
- VI. Report on Courthouse Photos-
- VII. Cardlock Access to D.A.'s Office Update-
- VIII. Courthouse Maple Removal-
- IX. Next Meeting - Thursday, October 16th, 2014
- X. Other

Please visit us at: <http://www.co.benton.or.us/pw/index.html>

ATTENDANCE

Courthouse Preservation Committee

MEETING DATE: September 18, 2014

*****Please Print.*****

1. Rob Gardner
2. Pete Barnhiser
3. Jim Van Buren
4. Chris Dielenberg
5. Judy Juntunen
6. Linda Hukan
7. Kris Pierce
- 8.
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- 11.
- 12.



Courthouse Preservation Committee
(CPC)

MINUTES

**BENTON COUNTY
COURTHOUSE PRESERVATION COMMITTEE**
(CPC)

September 18, 2014

5:00 p.m. ~ 6:00 p.m.

Courthouse Jury Room 114

120 NW 4th St.

Corvallis, Oregon

Meeting Called to Order at 5:05 PM

Committee Members Present: Judy Juntunen, Hon. Rob Gardner and Peter Barnhisel

Staff Members Present: Chris Bielenberg, Linda Hukari, Kathy Beoka (Recorder) and Kris Pierce (Recorder)

I. INTRODUCTION AND VISITOR COMMENTS

Kris Pierce was introduced to the Committee as the new CPC Committee Recorder. No visitors attended the meeting.

II. AGENDA REVIEW

Other – Chris presented the Benton County Sheriff's Memo regarding facility camera security upgrades done by the State.

Other – Chris solicited future preservation project ideas from the Committee.

III. ADMINISTRATION

- Approval of April 2014 and May 2014 Minutes – Both the April 2014 and May 2014 Minutes were approved as amended.

IV. OLD BUSINESS

- UV Window Film Update: Chris present to the Committee the information regarding the life the Vista 58 film used on the courthouse windows. He presented that the window film had a 15 year warranty for the UV Rating.

After the 15 years the film loses a very small percentage of the UV Rating each year but he had spoken with a representative and they assured the County that they had not seen a failure in this product in 28 years. Chris suggested that after the warranty for the window film is up, the Committee could look at a possible upgrade at that time.

- Inventory Letter to Courthouse Offices Update- The Committee has entrusted Jill Van Buren and Linda Hukari, Court Administrator, to compile a complete inventory of the courthouse, revise the Inventory Letter, send the Letter to John Haroldson for the final approval and send it out to the Committee and staff. The Committee will then revisit the Inventory Letter and address any concerns at a future meeting. **ACTION: Jill and Linda will go through the courthouse and make a thorough inventory and make it available to John Haroldson for approval and then to the Committee and Staff.**
- Courthouse Photos Update- Judy reported to the Committee that the picture of Judge David Smedema can be enlarged to the same size as the other judges (16X20) for \$85.00 and asked the Committee to proceed getting this picture enlarged and framed. Judy followed by reporting she would check with Shadowsmith regarding Judge Gilliland's photo but will also continue to look for additional photos that could be used. Kris suggested possibly looking in the Oregon Archives or the Oregon State Bar Archives for additional photographs. **ACTION: Judy will get Judge David Smedema's photo enlarged and framed and inquire about the same for Judge Robert Gilliland photo that they have. She will continue efforts to find additional photos of Judge Robert Gilliland and update the Committee at next month's meeting.**
- Cardlock Access to D.A.'s Office Update- Chris reported that there are still some considerations being gone through in relationship to the cardlock issue and tours of the Courthouse. **ACTION: Chris will give an update to the Committee next month.**
- Courthouse Maple Removal- Judy reported that the Maple tree has been removed and there is a plan to replant another tree in its place.

V**NEW BUSINESS**

- Sheriff's Memo Re: Facility Security Upgrades- Chris briefed the Committee on the State funded security upgrades to the Courthouse. The list includes 4-5 Duress Alarms for staff, 2-3 camera upgrades and a larger monitor for the Sheriff's check point staff.
- Court Personnel Workstation Upgrades – Linda advised the Committee that the Court staff are looking into workstation upgrades. The upgrades will be wood and go along with the theme of the historic courthouse and will not include any modular furniture. The new furniture will satisfy the Court staff's need for a more functional work space. She advised Chris that the Court would like impute from the County and Committee how to proceed and will make plans available for the consideration of the County and Committee.

ACTION: Linda will make available Court work station upgrade plans to the Committee when they become available.

- New Preservation Projects – Chris briefed the Committee on the dollar amount the Committee had to fund other preservation projects. He suggested that the Committee discuss at their next meeting any preservation projects ideas. Judy suggested that the Committee entertain the idea of writing book with a more complete story than had been previously written covering the Historic Benton County Courthouse.

ACTION: The Committee will come up with new preservation project ideas and bring them to the next meeting to discuss those potential projects at the next meeting.

- Emergency Preparedness Law Enforcement Meeting- On Friday, October 17th the Courthouse will hold the Emergency Preparedness Meeting. Jill was asked if she would be willing to give a tour of the Courthouse at that meeting. t the Courthouse on Friday, October 17th, asked if Jill could do a tour. 9:30-10:00. Jill suggested for Linda to inquire if there were any special areas of interest that they would like to see on the tour.

ACTION: Jill will give a Courthouse tour from 9:30 AM – 10:00 AM on October 17th Emergency Preparedness Meeting.

VI NEXT MEETING

- October 16, 2014

VII ADJOURNMENT – 5:42 PM

Hi Kathy:

I know that both Judge Gardiner and Jill VanBuren won't be able to attend. I also know that Jill won't be able to come to the November meeting.

There are three items we need to discuss, one the Benton Co. Courthouse history. We don't have a whole lot to report at this point. While Jill won't be able to attend the November meeting, we are meeting on October 30 to discuss the manuscript and figure out our options, so that could wait until November.

The other item is the letter to the various offices at the courthouse that Chris and I are supposed to write. I e-mailed Chris earlier this week about getting together, but I haven't heard from him so that could probably wait until November, too. I'll bug Chris and get him to set up a meeting time (;- D) so we definitely have a letter to review for November.

The third item is the UV film for the windows. I have the information that Shannah gave me, and I'll drop by a copy for Chris at his office so he can get some estimates, and we can move forward on that. Waiting until November would give Chris time to get the estimates.

So...I would suggest that we postpone the meeting to November, and make sure that these items are on the next meeting agenda.

By the way, I really appreciate your early reminder about the meeting.

Thanks, Judy