



Courthouse Preservation Committee (CPC)

AGENDA

September 15, 2016
Courthouse Jury Room 114
120 NW 4th Street
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS
- II. AGENDA REVIEW
- III. ADMINISTRATION
 - Approval of January, March, & April 2016 Minutes
- IV. OLD BUSINESS
 - Follow-up to action items from January, March, & April 2016
 - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy
 - Update on Courthouse Tours - Jill
- V. NEW BUSINESS
 - Update on potential preservation projects - All
 - Update on Donation Fund Box and Display - Judy
 - Update on Courthouse Seismic Upgrade Meeting - Chris/Jill
 - Oher - Proposal - "History of the Courthouse" webpage - Jill
- VI. NEXT MEETING
 - October 20, 2016
- VII. ADJOURNMENT

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Courthouse Preservation Committee (CPC)

MINUTES

BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE (CPC)

September 15, 2016
5:00 p.m. ~ 6:00 p.m.

Courthouse Jury Room 114
120 NW 4th St.
Corvallis, Oregon

Meeting Called to Order at 5:07 PM

Committee Members Present: Judy Juntunen, Peter Barnhisel, and Nancy Hoffman

Staff Members Present: Chris Bielenberg and Cathy Williams (Recorder)

Guest(s) Present: None

I. INTRODUCTIONS AND VISITOR COMMENTS

Introductions of the Committee were made for Cathy Williams, new Recorder whom replaced Kris Pierce.

II. AGENDA REVIEW

A revision to the Agenda was requested by Chris Bielenberg to add Security under Old Business.

III. ADMINISTRATION

- Approval of April 2016 Minutes – There was not a quorum and the Approval of the April 2016 Meeting Minutes will be moved to the October 2016 Meeting.

IV. OLD BUSINESS

- Follow-up on Action Items from January, March, April, & September 2016 – The Committee moved these action items to the October 2016 meeting.

ACTION: The Committee moved these action items to the October 2016 Meeting.

- Update on Courthouse History Manuscript & Publication Costs – Honorable Robert Gardner was not in attendance so no update was given.

ACTION: The Committee moved this action item to the October 2016 Meeting.

- Update on Courthouse Tours– Jill Van Buren was not in attendance so no update was given.

ACTION: The Committee moved this action item to the October 2016 Meeting.

- Security – Chris Bielenberg informed the committee that \$90,000 received for upgrades is to include the following projects:

- 1) Exterior lighting poles (6 total) – construction begins this week and is expected to be completed by September 30th).
- 2) Surveillance cameras
- 3) Replacement of fire alarm panel (already completed)
- 4) Upgrade car lock system
- 5) Upgrade ADA access door (already completed)

Chris also noted that all of these projects are coming in under budget.

ACTION: Chris to provide an update at the October 2016 Meeting.

V. NEW BUSINESS

- Update on Potential Preservation Projects – Judy suggested that refinishing of the original doors and nice looking trash can be placed on the front porch. Another idea is look into reupholstering the fanning couch and original chair located in the same area. Nancy brought up her personal observation of her dad’s bench out front, which had tape and a penny on it. She removed the tape residue best she could and suggested all benches be kept in high standards to respect those that the benches are honoring. Chris suggested that we find out the long-term cost for maintaining and liability issues.

ACTION: Chris will find out the bench standards, policy for replacement, maintenance schedule from the Parks Department to care for the benches, and other aspects of maintaining the grounds.

- Update on Donation Fund Box and Display – Judy to speak to Mark at the museum regarding possibly hosting events for funding by donations. If tours could be scheduled online, then donations can be made available on an electronic basis after the tours. She proposed that the idea of virtual tours would provide opportunities to participate with donations. Judy suggested that we hire someone who can make virtual tours work online.

ACTION: Judy to speak with Mark at the museum and provide update at October 2016 Meeting.

- Update on Courthouse Seismic Upgrade – Chris stated that 3 years ago a request was made for major Courthouse improvements. It is currently in process for bonding within the next 5 years. Based on the history of this facility, it has good potential for approval.

ACTION: Chris to provide updates as they become available.

- **Other – Proposal – “History of the Courthouse” webpage** – Jill was not in attendance so no update was given.

ACTION: The Committee moved this action item to the October 2016 Meeting.

VI. NEXT MEETING

- October 20, 2016

VII. ADJOURNMENT

- The meeting adjourned at 5:42 PM