



Courthouse Preservation Committee (CPC)

AGENDA

**May 16, 2019
Courthouse Jury Room 114
120 NW 4th Street
4:45 p.m. to 5:45 p.m.**

- I. INTRODUCTION AND VISITOR COMMENTS**
- II. AGENDA REVIEW**
- III. ADMINISTRATION**
 - Approval of April 2019 Minutes
- IV. OLD BUSINESS**
 - Follow-up to action items from April 2019 meeting
 - Update on Courthouse History Manuscript & publication Costs - Hon. Robert Gardner/Judy Juntunen
 - Update on Courthouse Tours - Jill Van Buren
 - Update on Courthouse Doors - Paul Wallsinger
- V. NEW BUSINESS**
 - Update on potential preservation projects - Paul Wallsinger/David Ravert
 - Update on Webpage (Input to Jon in IT Department) - Jill Van Buren/Judy Juntunen
- VI. NEXT MEETING**
 - June 20, 2019
- VII. ADJOURNMENT**

Please visit us at: <http://www.co.benton.or.us/pw/index.html>



Courthouse Preservation Committee (CPC)

MINUTES

**BENTON COUNTY
COURTHOUSE PRESERVATION COMMITTEE
(CPC)**

May 16, 2019
4:45 p.m. ~ 5:45 p.m.

Benton County Commissioner's Office

205 N.W. 5th Street
Corvallis, Oregon 97330

Meeting Called to Order at 4:45 PM by Judy Juntunen, Chair.

Committee Members Present: Judy Juntunen, Daniel Read, Rob Gardner, Nancy Hoffman

Staff Members Present: David Ravert, Cathy Williams, Paul Wallsinger, Linda Hukari

Guest(s) Present: (None)

I. INTRODUCTIONS AND VISITOR COMMENTS (There were none).

II. AGENDA REVIEW

Judy Juntunen confirmed all items were on the agenda.

III. ADMINISTRATION

- Approval of April 2019 Minutes –There was unanimous approval of the Minutes as submitted.

IV. OLD BUSINESS

- Follow-up to action items from April 2019 – Judy confirmed that all follow-up items were included on the agenda.
- Update on Courthouse History Manuscript & Publication Costs – Rob Gardner has received all edits so manuscript is being finalized. The preface is also in process of being written. It will take a little time for vendor to finish changes and prepare for printing.

ACTION: Rob Gardner will provide suggested edits to vendor for changes and inform Committee when preface is written.

- Update on Courthouse Tours – Jill Van Buren was not at meeting so no update available.
- Update on Courthouse Doors – Mr. Wallsinger said that small modification to front door handle will need to be made. David Ravert has had to repair it three times already, due to improper opening when people enter Courthouse.

V. NEW BUSINESS

- Update on Potential Preservation Projects – David to contact a vendor to have the clock tuned and cleaned.

Paul Wallsinger provided updates on the following:

- 1) **Boiler** – Received notification that funding has been approved by the Oregon Department of Energy.
- 2) **Elevator** – At a previous meeting, Committee members chose a photo to have made into a graphic on wallpaper by a print shop, then placed above the wainscot in the middle of the elevator to improve the appearance. Paul will obtain digital image from Mary at the museum.
- 3) **Building Entrances** – Paul will get a quote to pressure wash entire Courthouse, hopefully in July or August 2019 when the new biennium fiscal year begins.

ACTIONS: David Ravert to contact vendor to have clock tuned and cleaned. Paul Wallsinger to obtain quotes for boiler replacement and pressure washing entire exterior of building. He will also obtain digital image for elevator wallpaper.

- Update on Web Page – Jill Van Buren was not at meeting so no update available.

ACTION: Jill Van Buren to provide update at next meeting.

VI. NEXT MEETING – June 20, 2019

- **ADJOURNMENT** - The meeting adjourned at 5:15 PM.