



Courthouse Preservation Committee (CPC)

AGENDA

March 19th, 2015

Courthouse Jury Room 114
120 NW 4th Street
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS
- II. AGENDA REVIEW
- III. ADMINISTRATION
 - Approval of February 2015 Minutes
 - Other
- IV. OLD BUSINESS
 - Follow-up to action items from last month
 - Update on Courthouse Inventory Letter- Judy
 - Update on Courthouse work station upgrades - Linda **Moved to April 16th Meeting*
 - Update on Courthouse History Manuscript - Hon. Robert Gardner
 - Update Recognition for Cy Stadvold - Chris/Ben Dorr
- V. NEW BUSINESS
 - Continuing discussions on possible grants for seismic upgrades - All
 - Update on potential preservation projects - All
 - Other
- VI. NEXT MEETING
 - April 16, 2015
- VII. ADJOURNMENT

Please visit us at: <http://www.co.benton.or.us/pw/index.html>

ATTENDANCE

Courthouse Preservation Committee

MEETING DATE: March 19, 2015

*****Please Print*****

1. Rob Gardner
2. Ben Dorr (filling in for Chris Bielenberg)
3. Judy Juntunen
4. Nancy Menger Hoffman
5. Kris Pierce
6. James Morales
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.



Courthouse Preservation Committee (CPC)

MINUTES

BENTON COUNTY COURTHOUSE PRESERVATION COMMITTEE (CPC)

March 19, 2015
5:00 p.m. ~ 6:00 p.m.

Courthouse Jury Room 114
120 NW 4th St.
Corvallis, Oregon

Meeting Called to Order at 5:05 PM

Committee Members Present: Judy Juntunen, Hon. Robert Gardner and Nancy Hoffman

Staff Members Present: Ben Dorr, James Morales and Kris Pierce (Recorder)

I. INTRODUCTION AND VISITOR COMMENTS

No visitors attended the meeting.

II. AGENDA REVIEW

No revisions to the Agenda were noted.

III. AMINISTRATION

- ☐ **Approval of February 2015 Minutes – The February 2015 Minutes were approved by vote of the attending members with Hon. Robert Gardner Motioning and Nancy Hoffman Seconding the Motion; and Dan Read and Peter Barnshisel voting yes approving the February 19th, 2015 Minutes via e-mail.**

- Other – Key to Courthouse display cases – Judy asked the Committee for permission to take the pictures of the two individuals in the Courthouse display cases out to get them copied for an public release to identify them but was needing to know who had the key to the display cases. Ben Dorr said he may have the keys and would check into it

ACTION: Ben Dorr will find out who has the keys to the Courthouse display cases so Judy can get copies of the two individuals so that she can make a public release to possibly identify the two individuals.

IV. OLD BUSINESS

- Follow-up to action items from last meeting – The Committee reviewed the action items from last meeting and discussed the following:
 - * The action items of the last meeting.
 - * Judy presented old manuscripts and historical items for Hon. Robert Garner for the Courthouse History Manuscript.
 - * Judy discussed some potential projects for the Committee for the Donation Fund.
- Update on Courthouse Inventory Letter – This Item will be revisited at the next meeting.

ACTION: Judy will update the Committee at the next Meeting.

- Courthouse Work Stations Upgrade Update- Linda will update the Committee at the next monthly meeting. James also mentioned to the Committee that his department was looking at upgrading their work stations as well and are looking into the same contractor to do the work. James will update the Committee at the next meeting.

ACTION: Linda/James - Update the Committee on the Courthouse Work Station Upgrades at the next meeting.

- History of the Two Pictures in Courtroom Historian Display Room Update- Judy will update the Committee at the next monthly meeting.

ACTION: Judy will give an update on the pictures of the two individuals at a later meeting.

- Courthouse Tours Update- Jill has been out and will give an update to the Committee upon her return.

ACTION: Jill - Update the Committee on the ongoing Courthouse Tours at the next meeting

- Courthouse History Manuscript – Hon. Robert Gardner received copies of the Courthouse History Manuscript and other documents from Judy, Jill and Nancy. the DA's Office has a rough draft of the Courthouse History manuscript. He will talk to Ken Osher and Stan Olsen of The Morning Star to explore finishing the manuscript and cost that would be associated in doing the project, editing and publication. Hon. Gardner will get the costs estimates for the project and report back to the Committee at next month's meeting. Judy suggested to the Committee that they go with a Selective Bibliography for the book to keep the cost of the project down.

ACTION: Hon. Gardner will get cost estimates for the Courthouse History manuscript editing and publication and report back to the Committee at the March meeting.

- Update – Recognition for Cy Stadvold- Judy announced that there will be a Recognition for Cy Stadvold at the Benton County Board of Commissioners on April 7th at Noon. She asked that the Committee attend that meeting in support of his contributions not only to Benton County but also to the Courthouse Preservation Committee.

V. NEW BUSINESS

- Continuing Discussions on Possible Grants for Seismic Upgrades – All Chris sent a message to the Committee that the Budget will be released from the Board of Commissioners in a few weeks and will relay more information at that time. Chris

will bring a copy of the proposal and provide the Committee an update at the next meeting.

ACTION: Chris will bring a copy of the County proposal to the next meeting and will give an update to the Committee at the next meeting.

- Potential Courthouse Preservation Projects Update – The Committee discussed ideas for refurbishing Courtroom 3. The suggestion for the refurbishing was to lift the ceiling to its original height and get rid of all of the furniture that is not of the period. Hon. Robert Gardner will discuss the idea with Hon. Williams and ask for any suggestions that he might have for that particular room. The Committee came up with a list for the current use of the Courtroom and came up with: Small Claim's cases, Teen Court and sometimes it is used for Marriages. The CPC Committee will continue to discuss preservation projects at the next meeting.

ACTION: The Committee will continue to come up with potential preservation projects and update each other and discuss the suggestions at the next meeting. Hon. Robert Gardner will update the Committee on the discussion with Hon. Williams at the next meeting.

- Donation Fund Box – Update – Judy suggested to the Committee that along with the Donation Fund box, the Committee may wish to have a tri-fold display as well. The information on the tri-fold would give graphics and Historical significant highlights about the Courthouse. She also suggested that the Committee have a brochure to accompany the tri-fold display. Nancy suggested the brochure be something that a person can take home with the Donation Fund information. That way if they want to make a donation they would have the information at their disposal. Judy will ask around about graphic designers for the display and brochure and check with the Historic Resources Commission to see if there might be possible grant dollars to help in the costs for the display and brochures.

ACTION: Judy will check into possible help with the costs of a brochure and tri-fold display for the Courthouse Donation Fund box. She will report her findings at the next month's meeting.

- Other -- Courthouse Carpet Update – Ben advised the Committee that the installation of the new carpet in the Courthouse has been completed. The Jury Room Courthouse Offices and Courtroom 1 & 2 all got new carpet. He will continue to update the Committee on any new renovations projects as they come up.

ACTION: Chris/Ben will periodically update the Committee on any new renovations of the Courthouse.

- Other -- Courthouse Preservation Committee Meetings – The Committee is looking at having the April meeting so that newly appointed Members can be announced and suspending the monthly meetings through September 2015. Judy commented that there will be e-mail communication for the Committee during that time but the Committee will not officially meet until September 17th, 2015.

ACTION: The Committee will look at suspending the official CPC monthly meeting through the summer (May 2015 – August 2015) and restart the official meetings on September 17th, 2015. The Committee will vote on this in the April 2015 Meeting.

VI. NEXT MEETING

April 16, 2015

VII. ADJOURNMENT

The meeting adjourned at 5:43 PM

PIERCE Kris

From: Pete Barnhisel <barnhisel@bwbslaw.com>
Sent: Thursday, March 26, 2015 9:55 AM
To: PIERCE Kris
Subject: Re: ACTION NEEDED: February 19th, 2015 Minutes Approval by e-mail

I approve. Pete Barnhisel

Sent from my BlackBerry 10 smartphone.

From: PIERCE Kris
Sent: Thursday, March 26, 2015 10:42 AM
To: Scott McClure; pdr1sr@gmail.com; Pete Barnhisel
Cc: mjv647@gmail.com; BIELENBERG Chris E; Hon. Robert Gardner; rycraftjuntunen@aol.com; Linda Hukari; Nancy Hoffman; DORR Ben; MORALES James V
Subject: ACTION NEEDED: February 19th, 2015 Minutes Approval by e-mail

Scott, Dan and Peter:

There is an ACTION ITEM from the CPC Meeting on March 19th; the Committee Members present at the last meeting Moved and Seconded the approval for the February 19th Meeting Minutes. Since the majority of the Members were not present, it was decided to complete the vote via e-mail. Please review the attachment and send me your vote whether to Approve, Amend, or Deny the February 19th Meeting Minutes.

Please e-mail me your vote by March 31st so that I may finalize the February 2015 Meeting Minutes. Thank you for your time and attention to this matter. Please have a wonderful week.

Kris Pierce
Committee Recorder

PIERCE Kris

From: Daniel Read <pdrisr@gmail.com>
Sent: Thursday, March 26, 2015 10:49 PM
To: PIERCE Kris
Subject: Re: ACTION NEEDED: February 19th, 2015 Minutes Approval by e-mail

Kris:

I do hereby approve the February meeting minutes.

Dan Read

On Thu, Mar 26, 2015 at 9:42 AM, PIERCE Kris <Kris.Pierce@co.benton.or.us> wrote:

Scott, Dan and Peter:

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Kris Pierce

Committee Recorder