



## Courthouse Preservation Committee (CPC)

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### AGENDA

February 19th, 2015

Courthouse Jury Room 114  
120 NW 4<sup>th</sup> Street  
5:00 p.m. to 6:00 p.m.

- I. INTRODUCTION AND VISITOR COMMENTS
- II. AGENDA REVIEW
- III. ADMINISTRATION
  - Approval of January 2015 Minutes
  - Other
- IV. OLD BUSINESS
  - Follow-up to action items from last month
  - Update on Courthouse Inventory - Jill and Linda
  - Update on Courthouse work station upgrades - Linda
  - Update on DA Office's Cardlock Access - Chris (Completed)
- V. NEW BUSINESS
  - Continuing discussions on possible grants for seismic upgrades - All
  - Update on potential preservation projects - All
  - Other
- VI. NEXT MEETING
  - March 19, 2015
- VII. ADJOURNMENT

Please visit us at: <http://www.co.benton.or.us/pw/index.html>

# ATTENDANCE

## Courthouse Preservation Committee

MEETING DATE: February 19, 2015

\*\*\*Please Print.\*\*\*

1. Jim Van Buren      mjvb47@gmail.com 541-981-9973
2. DAN READ      pdrlsr@gmail.com 541-757-1205
3. Judy Juntunen      rycraftjuntunen@aol.com 541-990-7820 541-752-5842
4. Chris Diebenberg
5. Rob Gardner (magawreck.org)
6. James Morales
7. Kris Pierce
- 8.
- 9.
- 10.
- 11.
- 12.



## Courthouse Preservation Committee (CPC)

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### MINUTES

**BENTON COUNTY  
COURTHOUSE PRESERVATION COMMITTEE  
(CPC)  
February 19, 2015  
5:00 p.m. ~ 6:00 p.m.**

**Courthouse Jury Room 114  
120 NW 4<sup>th</sup> St.  
Corvallis, Oregon**

Meeting Called to Order at 5:05 PM

Committee Members Present: Judy Juntunen, Hon. Robert Gardener and Dan Read

Staff Members Present: Chris Bielenberg, James Morales and Kris Pierce (Recorder)

#### **I. INTRODUCTION AND VISITOR COMMENTS**

Visitor Jill Van Buren attended the Meeting.

#### **II. AGENDA REVIEW**

No revisions to the Agenda were noted.

#### **III. AMINISTRATION**

- Approval of January 2015 Minutes – **The January 2015 Minutes were approved as amended.**
- Other = 1<sup>st</sup> Annual Scarecrow Festival – Judy presented a request for feedback to the Committee from Benton County Parks Department. She reported that a proposal from the Kiwanis Club of Corvallis Sunrisers to hold a 1<sup>st</sup> Annual Corvallis Scarecrow Festival on the second Saturday and Sunday of October. The

event is for local businesses and community groups and families and individuals to compete for "Pride and Prizes" by publically displaying their talent and creativity in building scarecrows and then displaying them on the Courthouse lawn. Benton County Parks is asking the Committee for feedback regarding the proposed event.

The Committee discussed the proposal and had no objection to the event, but felt that this may open an opportunity for the Courthouse Preservation Committee to promote the continued preservation and history of the Benton County Courthouse. Jill asked if there were any fees being charged for the event. Chris explained that there is a permit that the Kiwanis would have to get to hold the event. He further suggested that this may be an opportunity for the Committee to start a Courthouse Preservation Donation Source and an ongoing funding source for the Preservation Fund. Jill commented that the Committee have a facility to allow for donations to help fund the Courthouse Preservation Fund. Judy will put together a proposal for a Donation Source for the March 2015 meeting.

**ACTION: Judy will put together a proposal for a Donation Source for the Courthouse Preservation Fund and present that to the Committee in March.**

#### **IV. OLD BUSINESS**

- Follow-up to action items from last meeting – The Committee reviewed the action items from last meeting and discussed the following:
  - \* Judy commented on the Courthouse Judge Photographs and reported to the Committee expenses of obtaining and framing the photographs.
  - \* The Committee reviewed the Action Lists for the September 2014 and December 2014 meeting Minutes.
- Update on Courthouse Inventory List – The Committee was given a complete inventory list handout. Hon. Robert Gardner will forward the letter that will accompany the Inventory List to Chris Bielenberg. Both the letter and Courthouse Inventory List will be kept at Benton County Public Works building

and in the database so that any changes, edits and/or additions can be updated in the database.

**ACTION: All – Jill will send the Committee and Staff members a copy of the Courthouse Inventory List. Judy will edit and finalize a copy of the letter and Courthouse Inventory List. It will then be sent out to all of the department heads in the Courthouse. The original Courthouse Inventory List will be kept by Benton County Public Works and database.**

- Courthouse Work Stations Upgrade Update- Linda will update the Committee at the next monthly meeting.

**ACTION: Linda - Update the Committee on the Courthouse Work Station Upgrades at the next meeting.**

- History of the Two Pictures in Courtroom Historian Display Room Update- Linda will update the Committee at the next monthly meeting.

**ACTION: Judy will give an update on the pictures of the two individuals at a later meeting.**

- Courthouse Tours Update- Jill has been appointed by the Committee to give the Courthouse Tours and have access to the building for that purpose. Jill updated the Committee that there are three Courthouse Tours scheduled for Government Day (April 20<sup>th</sup>) Jill will continue to update to the Committee as tours are being scheduled.

**ACTION: Jill - Update the Committee on the ongoing Courthouse Tours at the next meeting**

## **V. NEW BUSINESS**

- Other – Continuing Discussions on Possible Grants for Seismic Upgrades – All Chris reviewed the discussions on the possible grants for a seismic upgrade to the Courthouse. He also commented that the County is working on new estimates for the upgrade due to the new regulations. He commented that the Board of Commissioners are requesting cost estimates and the County is now

reevaluating the cost estimates for the Courthouse under the new regulations and anticipate those numbers will not be available until the end of June. He also reported that Benton County Public Works will be putting the data together for a possible bond measure in November if the City would be interested or if the City wanted the paperwork for use at a later date. James conveyed that the City could not put a bond measure together in the time allowed but would be interested in seeing the paperwork.

Hon. Robert Gardner asked staff for an update on the Jail Project and Chris informed the Committee that the Board of Commissioners has hired a consultant to compile the data for the project but Benton County will be putting together the proposal. Dan Read asked staff what costs would the proposal data include? Chris stated that all of the potential costs would be included in that data. Chris will bring a copy of the proposal and provide the Committee an update at the next meeting.

**ACTION: Chris will bring a copy of the County proposal to the next meeting and will give an update to the Committee at the next meeting.**

- Potential Courthouse Preservation Projects Update – Chris asked the Committee for ideas on Courthouse preservation projects. Hon. Robert Gardener suggested at a previous meeting that the Committee make of Master List of possible Courthouse Preservation Projects with approximately five or so items and present it to the Board of Commissioners. The idea is to keep the BOC informed of the activities of the CPC Committee and progress on the preservation projects.

**ACTION: The Committee will continue to come up with potential preservation projects and update each other and discuss the suggestions at the next meeting.**

- Other – Courthouse History Manuscript – Hon. Robert Gardner spoke to the Committee about the Courthouse History manuscript that Ken Osher formerly of the DA's Office has a rough draft of the Courthouse History manuscript. He commented on a smaller manuscript version of the history of the courthouse was published by Ed Johnson at the Centennial, but this manuscript is a larger manuscript and asked the Committee if they would endorse him to talk to Ken Osher and Stan Olsen of The Morning Star to explore finishing the manuscript and cost that would be associated in doing so in order for publishing. The project

would have to include getting the manuscript in data form, editing and publishing. Chris suggested that Hon. Gardner put a limit on the amount that the Committee is willing to invest in the historical manuscript. Hon. Gardner will get the costs estimates for the project and report back to the Committee at next month's meeting.

**ACTION: Hon. Gardner will get cost estimates for the Courthouse History manuscript editing and publication and report back to the Committee at the March meeting.**

**VI. NEXT MEETING**

March 19, 2015

**VII. ADJOURNMENT**

The meeting adjourned at 5:54 PM

**From:** [m.donelson@comcast.net](mailto:m.donelson@comcast.net) [mailto:m.donelson@comcast.net]

**Sent:** Monday, January 26, 2015 7:46 PM

**To:** \*Benton Web Public Works

**Subject:** Displaying on the Courthouse Lawn Area

Our Kiwanis Club is planning a free community wide event that will include the creation of scarecrows by local residents. We would like to be able to arrange for these scarecrows to be displayed on the lawn area of the Court House so the public can view them. Who do we need to talk to about being able to do this?

Milt Donelson, Kiwanis Club of Corvallis Sunrisers

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1/26/2015 @ 7:46

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## HUNTSMAN Debra A

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**From:** Milt Donelson <m.donelson@comcast.net>  
**Sent:** Tuesday, January 27, 2015 1:22 PM  
**To:** WYNE Debie S  
**Cc:** STEINKE Leanna; POWERS Jeff; HUNTSMAN Debra A; WHEELER Joshua; MONACO Andrew P  
**Subject:** Scarecrows are coming!

Hi Debie.

Thanks for responding - I have now met with Debbie Huntsman in the Natural Areas and Parks Department and completed an Application!

Just a quick informational note for you, our application is to use the Benton County Courthouse Lawn and Front Steps areas for the **1st Annual Corvallis Scarecrow Festival** on the 2nd Saturday and Sunday of October 2015. We are designing this Event to provide lots of fun for everyone to be creative and involve the whole community regardless of age. We want to provide an opportunity to have a bit of fun and for everyone to enjoy a chuckle at each other's efforts in Scarecrow building, and be a weekend Event that parents would want to take their kids to see.

**Overview:** Local Businesses and Community Groups & Families & Individuals will be encouraged to compete for "Pride and Prizes" by publicly displaying their talent and creativity in building scarecrows and then displaying them on the Courthouse Lawn. The Public then will get to decide the winners of coveted People's Choice Awards. Admission to this event will be free to the Public! However, there may be a registration fee to participants to offset the cost of awards and marketing & promotion expenses.

If you have any great ideas or suggestions to make this Event successful, please feel free to share them with me. This is a new adventure for us, so everyone's ideas are welcome.

Thanks again for following up to my earlier inquiry ... Milt



Milt Donelson, Treasurer  
Kiwanis Club of Corvallis Sunrisers  
[www.kiwanissunrisers.org](http://www.kiwanissunrisers.org)  
(541) 603-0456

On 1/27/2015 12:35 PM, WYNE Debie S wrote:

Milt,

You need to contact Benton County Natural Areas and Parks to use the Courthouse grounds. Their number is 541-766-6871. I have copied department staff on this reply also.

Sincerely,

Debie Wyne  
PW Manager of Administrative Services  
Benton County  
360 SW Avery Avenue, Corvallis OR 97333  
Phone (541) 766-6009 FAX 766-6891