



## **Courthouse Preservation Committee** (CPC)

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### **AGENDA**

**January 15th, 2015**

**Courthouse Jury Room 114  
120 NW 4<sup>th</sup> Street  
5:00 p.m. to 6:00 p.m.**

- I. INTRODUCTION AND VISITOR COMMENTS**
- II. AGENDA REVIEW**
- III. ADMINISTRATION**
  - Approval of September 2014 and December 2014 Minutes
  - Other
- IV. OLD BUSINESS**
  - Follow-up to action items from last month
  - Update on Courthouse Inventory - Jill and Linda
  - Update on DA Office's Cardlock Access - Chris
- V. NEW BUSINESS**
  - Update on Courthouse work station upgrades - Linda
  - Update on potential preservation projects - All
  - Other - Continuing discussions on possible grants for seismic upgrades - All
- VI. NEXT MEETING**
  - February 19, 2015
- VII. ADJOURNMENT**

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# ATTENDANCE

## Courthouse Preservation Committee

MEETING DATE: January 15, 2015

**\*\*\*Please Print.\*\*\***

1. Judy Juntunen - rycraftjuntunen@aol.com
2. Jiu Van Buren mjr47@gmail.com 541 981-9973
3. Nancy Merger Hoffman Hoffmanttaus@comcast.net  
541-757-0659
4. James Morales james.morales@co.benton.or.us 5417666832
5. Linda Hukunii Linda.Hukunii@pd.state.or.us  
541-766-6859
6. Bob Jordan - magawack - 541-752-1316
7. Scott McClure - scottmcc@peak.org 541-760-9903
8. Kris Pierce
- 9.
- 10.
- 11.
- 12.



**Courthouse Preservation Committee**  
(CPC)

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**MINUTES**

**BENTON COUNTY  
COURTHOUSE PRESERVATION COMMITTEE**  
(CPC)  
**January 15, 2015**  
5:00 p.m. ~ 6:00 p.m.

**Courthouse Jury Room 114**  
120 NW 4<sup>th</sup> St.  
Corvallis, Oregon

Meeting Called to Order at 5:00 PM

Committee Members Present: Judy Juntunen, Hon. Robert Gardener, Nancy Hoffman and Scott McClure

Staff Members Present: Chris Bielenberg, Hon. David B. Connell, Linda Hukari, James Morales and Kris Pierce (Recorder)

**I. INTRODUCTION AND VISITOR COMMENTS**

Visitors Jill Van Buren attended the Meeting.

**II. AGENDA REVIEW**

No revisions to the Agenda were noted.

**III. AMINISTRATION**

- Approval of September 2014 and December 2014 Minutes – **ACTION: Hon. Robert Gardener moved to accept the September 2014 and December 2014 Minutes, Scott McClure seconded; the Motion carried.**

- Other – Approval of expenditures for the Courthouse Photographs – Judy asked the Committee for approval for reimbursement for the Courthouse photographs out of the Courthouse Preservation Fund.

**ACTION: The Committee unanimously agreed to reimburse Judy for the expenditures of the Courthouse photographs out of the Courthouse Preservation Fund.**

- Other – Photo wrap up – Judy reported the photographs of Judge Smedema's and Gilliland were finished and have been passed to Linda for framing. Linda Hukari will be working with Hon. Judge Williams in order for the photographs to hung on the walls of the Courthouse.

#### **IV. OLD BUSINESS**

- Follow-up to action items from last meeting – The Committee reviewed the action items from last meeting and discussed the following:
  - \* Judy commented on the Courthouse Judge Photographs and reported to the Committee expenses of obtaining and framing the photographs.
  - \* The Committee reviewed the Action Lists for the September 2014 and December 2014 meeting Minutes.
- Update on Courthouse Inventory List – Jill and Linda have updated the Courthouse Inventory List and Jill will send Chris Bielenberg the original Courthouse Inventory List. The Committee agreed the Courthouse Inventory List will be kept at Benton County Public Works building and in the database so that any changes, edits and/or additions can be updated in the database. Everyone will receive a copy of the inventory. If any changes to the inventory list are to be made they will have to notify Benton County Public Works. The idea is to keep the list updated so that there will be a "Dynamic Living Document." Judy will edit and finalize the Courthouse Inventory List letter to John Haroldson and a copy of the Letter and Courthouse Inventory List will also be sent out to all department heads and offices in the Courthouse for their reference.

**ACTION: All – Jill will send the Committee and Staff members a copy of the Courthouse Inventory List. Judy will edit and finalize a copy of the letter and Courthouse Inventory List. It will then be sent out to all of the department heads in the Courthouse. The original Courthouse Inventory List will be kept by Benton County Public Works and database.**

- Update on DA Office's Card lock Access – Chris updated the Committee on the Card lock Access sharing that the cable for the Card lock will be contracted in-house and would be completed in one week. The rest of the installation will be handled by an outside contractor. He requested James in-house contractor will need a list of names of persons who would need to have access to the Card lock. Linda/Judy will develop a list of persons who will need to have access to the Card lock.

**ACTION: Chris will continue to update the Committee on the Card lock Access at the next monthly meeting and Judy and Linda will work on a list of names that will need to have access to the Card lock and provide that list to James and Benton County Public Works.**

## **V. NEW BUSINESS**

- Courthouse Work Stations Upgrade Update- Linda commented to the Committee that they are in the process of getting a new vendor/contractor for the work station upgrades. Linda will update the Committee at the next monthly meeting.

**ACTION: Linda - Update the Committee on the Courthouse Work Station Upgrades at the next meeting.**

- Potential Courthouse Preservation Projects Update – Chris asked the Committee for ideas on Courthouse preservation projects. Chris gave the Committee some suggestions to consider such as raising one of the courtroom's ceiling to its original height or restoring some of the woodwork in the Courthouse. The Committee brainstormed several ideas for preservation projects. Judy suggested that the Committee look at Courtroom 3 for a preservation project without using any of the money on general maintenance items. Chris also mentioned that Courtroom 3 was originally supposed to mimic Courtroom 4. The Committee suggested that they identify the need for the Courthouse for this space. Linda

will check with others in the Courthouse to make a list of current uses for Courtroom 3 and also from other persons/groups that use that particular space. Hon. Robert Gardner suggested that each Committee Member should look at the whole building and see what each of them thinks is need that could become a preservation project.

Hon. Robert Gardener suggested that the Committee make of Master List of possible Courthouse Preservation Projects with approximately five or so items and present it to the Board of Commissioners. The idea is to keep the BOC informed of the activities of the CPC Committee and progress on the preservation projects.

**ACTION: The Committee will continue to come up with potential preservation projects and update each other and discuss the suggestions at the next meeting.**

- Other – Continuing Discussions on Possible Grants for Seismic Upgrades – All  
Chris reviewed the discussions on the possible grants for a seismic upgrade to the Courthouse. He also commented that the upgrade would range from \$3-\$5 Million and the County would like to see if this Committee could champion some possible grant monies to help the effort. Judy will contact the Historic Preservation Office to see if they would have any information on any type of revenue sources and/or grants that might be helpful. Judy also commented that she had received some information of some possible revenue sources to look into and will give the Committee an update at the next meeting.

Linda discussed with the Committee that there was a possible revenue source through a State program with a County match. She mentioned that Commissioner Jay Dixon and former Commissioner Linda Modrell had possibly gone to a meeting regarding the subject matter and might possibly have more information on the program, but explained that her understanding is that the County would have to apply for the program. Linda will forward the information that she has to Chris Bielenberg to look into and believes that it could possibly be a source of the grant match that the Committee is looking for to help fund the Seismic Upgrades.

**ACTION: Judy will update the Committee on the grant match information at the next meeting. Linda will forward the information she has regarding the State - County Match \$\$ to Chris Bielenberg to look into. Chris will update the Committee at the next meeting.**

- Other – Discussion of Possible History of the Two Pictures in Courtroom Historian Display Room/Flag – Jill asked the Committee if anyone knew who the two individuals were in the portraits displayed in the Courthouse Jury Room 114. The identities of the two individuals are unknown to any of the Committee Member. It was suggested that the Committee run an ad in the local papers and hopefully someone would come forward to either claim or identify the two individuals in the portraits. She also commented on the use of the fringed flag, (usually only used in connection with the President of the United States) and what was the significance of its use in the Courthouse. Judy and Linda suggested asking around regarding the use of the fringed flag in the Courthouse.

**ACTION: Judy will look into running an inquiry in the local papers and report back to the Committee next meeting.**

- Other – Resignation of Cy Stadsvold – The Committee was informed of Cy's resignation as of January 2015. The Committee suggested that Jill Van Buren be allowed to apply to become a Committee Member. Information will be given to Jill so that she may apply.

**ACTION: Chris/Judy will get Jill the information to apply to become a Committee Member.**

## **VI. NEXT MEETING**

February 19, 2015

## **VII. ADJOURNMENT**

The meeting adjourned at 5:52 PM