#### **Report Accidents.**

Injuries and vehicle accidents are to be reported to the <u>Benton County Safety</u> <u>Coordinator as soon as possible on the day it occurs.</u>

Rick Pasley 1-541-766-6015

Rick.pasley@co.benton.or.us

Work only during daylight hours between one hour after sunrise and one hour before sunset.

**Stay in view** of at least one other Adopt-A-Road volunteer at all times.

Securely close filled trash bags and place them on the shoulder of the road or in a prearranged location. Item placed along the road shoulder should be placed far enough from the pavement to prevent them from being struck by traffic.

## **Special Hazards...**

Roadsides can be full of unexpected hazards. Watch for uneven terrain, sunburn, stinging insects, and snakes as well as poison oak and nettles.

**Protect yourself from infectious diseases.** Basic
preventative measures include
wearing gloves, washing hands
before eating, and avoiding
contact with eyes, open cuts,
and scratches.

Watch out for potentially dangerous items. Hypodermic needles, broken glass, and sharp items are not to be picked up or placed in trash bags. Mark these items and report them to the department contact person as soon as possible. Also mark items that are suspected to be hazardous substance such as fertilizers, flammable solvents, insecticides, and by-products from drug laboratories.

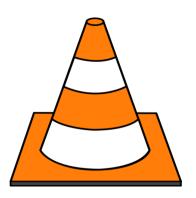
## Special Thanks... Thank you for participating in the Adopt-A-Road program.

Your safety is important to Benton County. Be sure to discuss any questions you may have regarding this guide or in conducting your activities in a safe manner with County staff.





# Benton County Public Works



Adopt-A-Road Program

**Safety Guidelines** 

## **Getting Started**

Remember, safety is the first priority when working along a County roadway.

**Review this guide** at least once a year. The group's spokesperson needs to be sure that each person participating has reviewed this information, has signed a liability release, and the liability release is given to the County before taking part in the work.

**Pick up safety vest,** work area signs, and other supplies provided by the Road department.

Know the area you'll be working in and dress accordingly. Appropriate clothing includes long pants, a shirt with sleeves such as a t-shirt and sturdy shoes. Bright colored clothes will help you be more visible to traffic. Shoes should be leather with a substantial sole such as hiking boots or work boots. Leather or other cutresistant gloves are recommended. You may also want to wear a hat and have sunscreen, water and a first-aid kit available.

Safety vests are provided by Benton County and must be worn as an outside garment.

## Working in traffic....

Place traffic-warning signs before beginning work. "Adopt a Highway liter patrol Ahead" signs are to be placed about 500 feet from the beginning of the work area. Remember that the work area should not exceed one mile.

**On Two-lane roads** place one sign at each end of the work area.



**Work on one side of the roadway** at a time for your own safety and that of your coworkers and motorists.

**Crossing the road** should be kept to a minimum. If necessary, cross at a right angle and as quickly as possible. Show caution, check each direction, and watch while crossing. Don't cross on a curve, hilltop or other location where sight distance is limited.

#### Protect Yourself...

#### Drive safely.

- 1) Obey all laws.
- 2) Always be courteous
- 3) Stay alert for accident-potential situations.
- 4) Be careful when backing a vehicle.
  - a) As much as possible, park so that backing is unnecessary.
  - b) Check to see if the way is clear or have a passenger get out of the vehicle to be a spotter.
  - c) Honk horn twice before backing.
  - d) Back slowly.
  - e) Do not back for long distances or around corners.
- 5) Keep all windows clean.
- 6) Turn around in safe places with adequate sight distance in either direction.

#### Park your vehicle in a safe place.

Use good judgement and be sure to turn on your hazard lights. Vehicles are not to be parked in road way.